**Position: warehouse control engineer**

**Job Description:**

* Prepare the summary report of signing status of all contracts per month;
* To monitor and assist the Warehouse & Site Logistics Contractor in performing their duties in the timely receiving, issuing and reporting of materials delivered by the EP’s in accordance with proper warehousing procedures and practices;
* The main emphasis of the job function is to maximize material availability by preparing the receipt and release pre-planning;
* Prioritize the material requirements by coordinating with the contractors timely.
* Prepare and report the material status and material requirements based on 4 week lookahead.
* Adhere to project HSE guidelines
* I mplement logistics management such as transportation; control material procurement plan, warehouse receiving and issuing and transportation status as well as per demand plan of material of project construction so as to ensure each link of logistics would be smooth to meet the requirement of construction.
* Communicate effectively with the client, contractors and all disciplinary engineers;

**Job Requirement:**

* 3+ years of oil and gas, chemical and petrochemical project warehouse management experiences, including some international engineering large projects work background.
* Abundant warehousing management work experiences;
* Good communication and team work spirit;
* Be familiar with the systems of market operation and logistics supply,
* Be skilled in use of computer;
* Good at English reading, listening, writing and talks;
* Honest and sense of responsibility, and can work uNDTr pressure.